

Health & Safety Awareness Reporting & Compliance



eSalus from NonVerba is a comprehensive tool aimed at standardising an organisation's response to health and safety issues.

The eSalus solution allows companies to ensure that all information with regard to workplace health and safety is documented and distributed to the relevant people, thus, in turn identifying where remedial work is needed.

The tool facilitates the reporting of accidents, incidents and disease as well as 'near misses' through structured online forms, which can then be sent to the relevant regulatory authorities automatically.

Documents and actions follow an in built workflow process ensuring that the correct people within an organisation are tasked accordingly, this workflow can be monitored centrally.

eSalus contains comprehensive reporting functionality which can indicate the status of an organisation with respect to performance in managing your workplace health and safety.

Additionally, a built-in H&S risk assessment tool allows scheduling of H&S related risk assessments, such as DSE One on One, Evacuation Chair, Pregnant Worker, First Aid and Fire& Bomb Warden's Walk Through.

Product Benefits

Safety On-Line Brochure ware

- Central knowledge base for all matters related to H&S
- Intranet site provides H&S guidance and advice
- All information is available within two mouse clicks
- Linked to eOperandi (NonVerba's online Quality Management System) search for relevant procedures and forms
- All H&S contact information within a single click
- A detailed FAQ section organised under different categories
- Feedback form for sending your feedback through e-mail to Central Health and Safety Unit (CH&SU).
- Easily accessed accident reports
- Ability to keep information up to date using a content management portal

Incident/Accident Reporting

- Easy access to Accident/Incident Reporting form from the web
- Friendly interface to fill and submit
- No longer required to fill form in long hand
- Help texts and look up information results in easily filling of form

Product Benefits

Incident Management

- Easily managed online accident report queues for Facility Managers
- E-mail alerts for Facility Managers for actions
- Centralised data access from any location
- Online despatch of HSE form to Central Health and Safety Unit (CH&SU) for review

System Administration

- E-mail alerts CH&SU for actions
- Real time reporting online – no more manual report generation
- Generation of report can be done anytime at the click of a button
- Data mining yields actionable information
- Up to date information to HSE through online submission

Product Overview

The product's full functionality is covered under the following areas:

Health and Safety Information Intranet

- Ability for the H&S Managers in an organisation to maintain an intranet website containing all necessary and useful information with regard to H&S
- Ability for company employees to access all H&S related information from the intranet
- Access point for Accident/Incident/Disease Reporting form and also the Incident Management and H&S Administration portals

Accident/Incident/Disease Reporting

- Comprehensive, yet easy to complete, form
- Form dynamically changes to be in line with the data requirements of the type of event. For example, form for disease will be different for form for accident
- Lookup lists allow for easy and error-less data entry

Incident Management

- The incident management portal provides profile based access. Incident managers can review reports only for locations that they are in charge of
- The incident manager has the ability to review event reports submitted and supplement it with further information and also decide whether the event is RIDDOR or non-RIDDOR type
- Based on SLA settings the incident manager is alerted by means of colour codes and emails on whether a report is lying too long in his/her queue

Product Overview

Health and Safety Administration

- Ability to review all RIDDOR event reports and send them to HSE
- Ability to view all non- RIDDOR event reports
- Ability to re-assign reports to another Incident Manager
- Ability to view exceptions in terms of delayed responses by the Incident Manager
- Ability to view MIS reports
- Ability to manage and maintain all organisation related reference data and maintain configuration settings

Health and Safety Risk Assessment

- Schedule management for risk assessments
- Recording of corrective actions
- Recording closure of risk assessments
- MIS reporting on risk assessments

Functional Specifications

Employee Capability

View H&S Information	Ability to view useful H&S information inclusive of H&S contacts on the H&S intranet site
Submit Accident/Incident/Disease Report	Ability to access an online form on the intranet site and complete and submit the form when an event (Accident/Incident/Disease) occurs

Incident Manager Capability

Review event reports	Ability to review event reports, supplement it with information such as whether remedial actions were taken and details of the remedial actions
	Ability to judge whether an event is RIDDOR reportable and submit it for the H&S Administrator to review
SLA Alerts	Ability to be alerted on delays in attending to the event reports by means of colour codes and email notifications

Functional Specifications

Health & Safety Administrator Capability

Review RIDDOR event reports	Ability to review RIDDOR reports
Generate HSE report and send to HSE	Ability to create the RIDDOR report in PDF format and send the report in an email to HSE
View non-RIDDOR event reports	Ability to view non-RIDDOR reports
Re-assign single events to new Incident Managers	Events may be re-assigned to another Incident Manager if required
Bulk re-assignment	Events in bulk may be reassigned from an existing Incident Manager to another Incident Manager
View SLA exceptions/delays	Ability to view delays in Incident Manager responses to the events reports in their queues
View MIS Reports	Ability to view a variety of MIS reports, which include trend analysis, incident details, reports by categories of persons affected and many more
Manage and maintain organisation data & system settings	Ability to manage and maintain organisation reference data such as organisation structure data, user data, user role and access rights, configuration settings

Facilities Manager – Risk Assessment Capability

Risk Assessment Schedule Management	Ability to create risk assessment schedule, modify schedule and cancel them
Risk Assessment Corrective Actions	Ability to record the number of corrective actions for an assessment undertaken
Risk Assessment Closures	Ability to close the risk assessment
MIS Reporting	Ability to view reports on corrective actions and performance of assessments against planned schedules

Awards & Nominations



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